

# AGENDA

## Meeting #4

Internal Stakeholder Presentations

### Land Matters Advisory Committee

Location: Beaconsfield Carriage House  
2 Kent St., Charlottetown

Date: Tuesday, November 24, 2020

Time: 4:00 p.m. – 7:00 p.m.

3:45	Doors Open
4:00	Briefing on Local Governance: Christine MacKinnon, Acting Director, Municipal Affairs, Dept. of Fisheries and Communities <ul style="list-style-type: none"><li>• Presentation</li><li>• Q&amp;A</li><li>• Discussion</li></ul>
5:00	Break
5:10	Briefing on Special Planning Areas: Eugene Llyod, Acting Manager of Provincial Planning, Land Division, Dept. of Agriculture and Land <ul style="list-style-type: none"><li>• Presentation</li><li>• Q&amp;A</li><li>• Discussion</li></ul>
6:10	Break
6:20	Housekeeping Items: <ul style="list-style-type: none"><li>• Confirmation of CPHO mask mandate &amp; Advisory Committee</li><li>• Other updates: Meeting 5 presenters, stakeholder prioritization and invitations, and format of future meetings.</li></ul>
6:35	Other items (if necessary)
7:00	Meeting End

**MINUTES OF A MEETING OF THE MEMBERS OF THE  
LAND MATTERS ADVISORY COMMITTEE**

A meeting of the members of the Land Matters Advisory Committee was held at Beaconsfield Carriage House, in Charlottetown, on the 24<sup>th</sup> day of November, 2020, at the hour of 4:00 o'clock in the afternoon.

<b>Present</b>		
James Bradley (Co-Chair)	Marshall Smallman	Philip Hamming
Lori Robinson (Co-Chair)	Rodney Dingwell – virtually	Teresa Mellish
Billy Cameron	Danielle Gillan	Donna Waddell
Wendy Reid	Ashton Perry	
<b>Regrets</b>		
Hans Connor		

**Call to Order and Agenda**

- The meeting was called to order by Co-Chairs James Bradley and Lori Robinson.
- The agenda was unanimously approved as distributed.

**New Business**

- Presentation from Christine MacKinnon of Municipal Affairs Division (Department of Fisheries and Communities) on local governance, which included a history of land settlement on PEI, as well as land use planning.
- Presentation from Eugene Lloyd of Land Division (Department of Agriculture and Land) on Special Planning Areas.
- Shawn Martin further clarified, after calling 811, that the CPHO mandatory mask requirement will apply to all attending advisory committee meetings. DAL staff will continue to monitor guidelines as updated. Further, a discussion was had with respect to paper materials, and the committee confirmed it preferred to still receive paper copies of all meeting materials. Evidence from WHO would indicate that risk of transmission is relatively low, however, this direction can be revised as needed.
- Evan Brown confirmed invitations have been sent to the top five (5) stakeholder groups identified by the committee: The PEI Federation of Agriculture, The National Farmers Union, the Federation of PEI Municipalities, the PEI Potato Board, and the PEI Watershed Alliance. The National Farmers Union is confirmed for Meeting 5; the Federation of Municipalities is

tentative. Further information will be provided to the committee co-chairs as it is received by DAL staff.

- Evan Brown directed the committee to the official Terms of Reference with respect to virtual meetings should CPHO guidelines require this change. Further discussions can be had on this on an as-needed basis.
- A discussion was had with respect to stakeholder presentations on a go-forward basis; specifically, options with respect to the number of presenters scheduled at each meeting (2 or 3) and the frequency of meetings, (weekly versus bi-weekly). It was agreed the goal is to have three (3) stakeholder groups present at Meeting 5, with further discussion and decisions for 2021 meeting structure and frequency to follow thereafter.
- Follow-up on Advisory Committee's (AC) question regarding Committee proceedings and Freedom of Information and Protection of Privacy (FOIPP) Act. The following information was provided by Department of Agriculture and Land staff, having consulted with project sponsor: What is subject to release under the FOIPP Act depends on context. While advice given directly to the Minister may be exempt, all documents are technically accessible via the FOIPP Act. Determination of what is released ultimately rests with the Access and Privacy Services Office (APSO).

### **Follow-up Items and Next Meeting**

- It was agreed that the project co-chairs will prepare an additional stakeholder survey to be rolled out to committee members prior to Meeting 5. The goal of this survey will be to clarify priority stakeholders to be invited to present to the Advisory Committee. This will also allow the project team to extend invitations to a larger number of stakeholder groups, thus giving said groups adequate notice.
- It was agreed that the next committee meeting will be held on Tuesday, December 8, 2020, from 4-7 p.m. at the Beaconsfield Carriage House in Charlottetown.

### **Adjournment**

There being no further business, the meeting was adjourned by Co-Chairs James Bradley and Lori Robinson.