

# AGENDA

## Meeting #15

Deliberation Process: Scope, Report Format, and Key Issues

### Land Matters Advisory Committee

Location: Credit Union Place, Summerside

Date: Tuesday, April 6, 2021

Time: 4:00 p.m. – 7:00 p.m.

3:50	Doors Open
4:05	<b>Scope:</b> <ul style="list-style-type: none"><li>• Review and discuss Terms of Reference to aid deliberation process (i.e. sections 1.0, 2.7, 5.0, etc.).</li><li>• Discuss and decide on initial scope for Final Report (in-scope vs. out of scope)</li></ul>
5:05	Break
5:20	<b>Final Report:</b> <ul style="list-style-type: none"><li>• Discuss and decide on report format and report requirements (see “Format of Past Reports” document)</li></ul>
5:50	<b>Identify Key Issues:</b> <ul style="list-style-type: none"><li>• Activity: Identify issues, and priorities key issues for Final Report</li></ul>
7:00	Meeting End

**MINUTES OF A MEETING OF THE MEMBERS OF THE  
LAND MATTERS ADVISORY COMMITTEE**

A meeting of the members of the Land Matters Advisory Committee was held at Credit Union Place, in Summerside, on the 6<sup>th</sup> day of April, 2021, at the hour of 4:00 o'clock in the afternoon.

<b>Present</b>		
James Bradley (Co-Chair)	Danielle Gillan	Ashton Perry
Lori Robinson (Co-Chair)	Philip Hamming	Wendy Reid
Billy Cameron	Wendell LaBobe	Marshall Smallman
Hans Connor	Teresa Mellish	Donna Waddell
Rodney Dingwell		

**Call to Order and Agenda**

- o The meeting was called to order by Co-Chairs James Bradley and Lori Robinson.
- o The agenda was unanimously approved as distributed. A copy of the agenda is attached to these minutes.

**New Business**

- o The committee reviewed and discussed the initial Terms of Reference for the purposes of establishing a proposed approach to the deliberative process and determining the focus for future discussions that will be a framework for the final report.
- o The committee reviewed and discussed proposed format options for their final report.
- o The committee participated in an issue identification activity to document issues heard throughout the stakeholder presentation process. Issues were identified first by individual members, then grouped together thematically, and discussed by the committee as whole.

**Follow-up Items and Next Meeting**

- o Co-Chair Jim Bradley advised the committee that the project team will make a revision to the Summary Report through the creation of an additional thematic table. This will be circulated to the committee.
- o The project team will develop a written list of issues taken from the key issue identification exercise.
- o It was agreed that the next committee meeting will be held on Tuesday, April 13, 2021, from 4-7 p.m., at Rodd Royalty Inn in Charlottetown (Capital Drive).

**Adjournment**

There being no further business, the meeting was adjourned by Co-Chairs James Bradley and Lori Robinson.